

Appendix B-1: eVS Mailer Application (as of 12/14/2016)

Exhibit 1 – eVS Mailer Application:

eVS® ELECTRONIC VERIFICATION SYSTEM APPLICATION

eVS manifesting is used for permit imprint parcel mail including Parcel Select, Parcel Select Lightweight, Priority Mail Express, Priority Mail, First-Class Package Service, **USPS Marketing Mail**, Media Mail and Bound Printed Matter. International: First-Class Mail International, Priority Mail International, Priority Mail Express International and Global Express Guaranteed.

Mailers interested in eVS must first establish a permit account number exclusively for eVS use, obtain a CAPS Debit postage payment account, and request a Mailer Identification (MID) number from the USPS Business Customer Gateway to be used exclusively for eVS mailings and data file transmission.

Email the completed application to the *PostalOne!* Help Desk at eVS@usps.gov. If you have questions about the application, please call 877-264-9693 or email eVS@usps.gov.

Part A. Mailer Information

1. Company name:

2. Company corporate address

Street address:

City, state, and ZIP+4:

3. Primary Contact information

Name

Title

Telephone number

Email address

4. Company Contact – Financial

Name

Title

Telephone number

Email address

5. Company Contact - Technical

Name

Title

Telephone number

Email address

6. Desired participation date in eVS

7. Name of person completing application (*signature not required*)

Date

Part B. Mailer and Client Identification

1. Mailer Identification (MID) numbers and site locations

A USPS-provided MID must be used in the package barcode and corresponding detail record in the electronic manifest files to identify the mailer or the mailer's client.

All eVS mailers must use *6-digit or 9-digit Mailer IDs (MIDs) issued by the Postal Service. Mailers who need to obtain MIDs for eVS use can request MIDs through the Business Customer Gateway at [USPS Business Customer Gateway](#). The usage of eVS MIDs is restricted to eVS packages only; they may not be used for other programs. Once issued, a **PS Form 5052, Printer Certification Submission**, is used for barcode and label certification.

Transmissions List the "master" MID of your company to be used in all eVS manifest file header records. Header records identify the sender of eVS files. Only the "master" MID may be used for this purpose and file transmissions. The master MID used for eVS file transmissions may not be used to transmit any other file type.

Packages List any additional eVS exclusive MIDs of your company to be used in the package identification codes (PICs) in the detail records of the eVS files and as part of the package barcode printed on the mailing label. These additional numbers generally represent different company sites or divisions within your company. The master MID used for transmissions may also be used for PICs. Package MIDs used in eVS PICs may be used only for eVS mailings.

*6-digit MIDs will be only be assigned under special circumstances.

Company Site	Street Address	City	State	ZIP Code	Contact Telephone	MID
Example: <i>Kansas City</i>	<i>3801 Walnut St</i>	<i>Kansas City</i>	<i>MO</i>	<i>64111</i>	<i>816-000-0000</i>	<i>123412341</i>

Mailer Identification (MID) number to be used in all eVS file transmission header records

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MIDs to be used in package identification codes (PICs) in detail records and barcode on labels

2. Client identification numbers

Provide a numeric listing of each 9-digit Mailer Identification (MID) number to be used by your clients for the package identification codes (PICS) in the detail records of the eVS file transmission and as part of the package barcode printed on the mailing label.

Client Name	Street Address	City	State	ZIP Code	MID
<i>Example: KC Cards</i>	<i>12 Main St</i>	<i>Kansas City</i>	<i>MO</i>	<i>64111</i>	<i>432143214</i>

3. Customer Registration Identification Number (CRID)

A CRID is created by the Postal Service customer registration system to uniquely identify a USPS customer at a particular location. CRIDs connect a company's information at a physical address across USPS applications. CRIDs are assigned through the Business Customer Gateway.

CRID Assigned to Company Corporate Location / Associated with Master MID

4. Mailer permit account number

eVS requires a single national permit account number that is used exclusively for all eVS mailings. This number may not be used to enter non-eVS mail. A new eVS permit imprint account in ZIP Code 20260 may be obtained through the Business Customer Gateway (BCG).

Name or Abbreviation of company to Appear in Company Permit Imprint:

eVS Permit Number	City	State	ZIP Code
	Washington	DC	20260

5. Mailer CAPS account number

eVS requires a CAPS (Centralized Account Processing System) Debit account for postage payment and applicable annual mailing fees payment. You may use an existing CAPS Debit account or open a new one for eVS through [USPS Business Customer Gateway](https://caps.usps.gov/capsform.asp).

Do you currently have a *PostalOne!* CAPS debit account that you wish to use?

☐ No ☐ Yes If yes, what is the CAPS number?

If you need a CAPS debit account or wish to open one for eVS, please complete **PS Form 6001**, **PS Form 6002**, and **PS Form 6003** after you have been issued an exclusive eVS permit imprint account number. Forms and information are available at <https://caps.usps.gov/capsform.asp>.

Part C. Parcel Products

1. Mail classes and price categories

Check all mail classes, subclasses, and price categories applicable to your current mailing operations (packages only). Not all products are currently available under eVS. Only the products listed in this section are available for eVS manifesting and postage payment.

a. Package Services

Mail Subclass and Price Category	Mail Processing Category	
<input type="checkbox"/> Parcel Select	Machinable	Non-Machinable
<input type="checkbox"/> Presorted destination entry price		
<input type="checkbox"/> Destination Network Distribution Center (DNDC) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Sectional Center Facility (DSCF) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Delivery Unit (DDU) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Parcel Select Ground price (single-piece price)	<input type="checkbox"/>	N/A
<input type="checkbox"/> Parcel Select Lightweight	Machinable	Irregular
<input type="checkbox"/> None destination entry price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Network Distribution Center (DNDC) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Sectional Center Facility (DSCF) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Delivery Unit (DDU) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Bound Printed Matter	Machinable	Irregular
<input type="checkbox"/> Presorted price (minimum 300 pieces):		
<input type="checkbox"/> Destination Network Distribution Center (DNDC) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Sectional Center facility (DSCF) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Delivery Unit (DDU) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Commercial Parcels - nonpresorted	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Media Mail – Commercial Parcels		
<input type="checkbox"/> Library Mail – Commercial Parcels		

b. USPS Marketing Mail

Mail Subclass and Price Category		Mail Processing Category	
<input type="checkbox"/> Marketing Parcels	Piece & lbs 3.3-oz or less	Piece & lbs 3.3-oz or less	Piece & lbs 3.3-oz or more
<input type="checkbox"/> None destination entry price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Network Distribution Center (DNDC) price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Sectional Center Facility (DSCF) price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Delivery Unit (DDU) price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> USPS Marketing Mail Nonprofit			
<input type="checkbox"/> Machinable	<input type="checkbox"/> Irregular	Piece & lbs 3.3-oz or less	Piece & lbs 3.3-oz or more
<input type="checkbox"/> None destination entry price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Network Distribution Center (DNDC) price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Sectional Center Facility (DSCF) price		<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Destination Delivery Unit (DDU) price		<input type="checkbox"/>	<input type="checkbox"/>

c. Priority Mail Express, Priority Mail and First-Class Package Service

Mail Subclass and Price Category	
<input type="checkbox"/> Priority Mail	<input type="checkbox"/> Commercial Base <input type="checkbox"/> Commercial Plus <input type="checkbox"/> Commercial Plus Cubic
<input type="checkbox"/> Single-piece price	<input type="checkbox"/> Balloon
<input type="checkbox"/> Dimensional Weight Rectangular	<input type="checkbox"/> Dimensional Weight NonRectangular
Flat Rate Boxes (regardless of weight or domestic destination)	Flat Rate Envelopes (regardless of weight or domestic destination)
<input type="checkbox"/> Small Flat Rate box	<input type="checkbox"/> Flat Rate envelope
<input type="checkbox"/> Medium Flat Rate box	<input type="checkbox"/> Legal Flat Rate envelope
<input type="checkbox"/> Large Flat Rate box	<input type="checkbox"/> Padded Flat Rate envelope
<input type="checkbox"/> Military Flat Rate box (APO/FPO/DPO)	
<input type="checkbox"/> Regional Rate Box A	<input type="checkbox"/> Regional Rate Box B
<input type="checkbox"/> Priority Mail Open & Distribute	<input type="checkbox"/> DDU Entry <input type="checkbox"/> All Other Entry
<input type="checkbox"/> Half Tray Box <input type="checkbox"/> Full Tray Box <input type="checkbox"/> EMM Tray Box <input type="checkbox"/> Flat Tub Tray Box	
<input type="checkbox"/> First-Class Package Service	
<input type="checkbox"/> Non-presorted price (single-piece price)	

<input type="checkbox"/> Priority Mail Express	<input type="checkbox"/> Commercial Base <input type="checkbox"/> Commercial Plus
<input type="checkbox"/> Hold for Pickup	<input type="checkbox"/> Post Office to Addressee
<input type="checkbox"/> Flat Rate envelope (regardless of weight or domestic destination)	
<input type="checkbox"/> Legal Flat Rate envelope (regardless of weight or domestic destination)	
<input type="checkbox"/> Padded Flat Rate envelope (regardless of weight or domestic destination)	
<input type="checkbox"/> Single-piece price (based on weight and destination zone-price)	
<input type="checkbox"/> 10:30 AM Delivery	
<input type="checkbox"/> Sunday/Holiday Delivery	

☐ **Priority Mail Express Open & Distribute** (*IMpb, file version 1.6 or higher required*)

d. Parcel Return Service

Mail Classes and Subclasses		
<input type="checkbox"/> Parcel Return Service	Machinable	Nonmachinable
<input type="checkbox"/> Return Sectional Facility (RSCF) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Return Delivery Unit (RDU) price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Balloon price	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Oversized price	<input type="checkbox"/>	<input type="checkbox"/>

e. Combined Mailings

Mail Classes and Subclasses

- ☐ Parcel Select
 - ☐ Parcel Select Light Weight
 - ☐ Bound Printed Matter
 - ☐ Media Mail
 - ☐ Library Mail
 - ☐ **USPS Marketing Mail**
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Authorization Type (Domestic Mail Manual 705.6 and 705.7)

- ☐ **DMM 705.6.2** (Combining Parcels—DNDC Entry)
 - ☐ **DMM 705.6.3** (Combining Parcels—Parcel Select, DSCF, DDU Rates)
 - ☐ **DMM 705.6.4** (Combining Package Services, Parcel Select and **USPS Marketing Mail**— Optional 3-Digit SCF Entry)
 - ☐ **DMM 705.7.1** (Combining Parcels—DSCF and DDU Entry)
 - ☐ **DMM 705.7.2** (Combining Parcel Select and Package Services Machinable Parcels for DNDC Entry)
 - ☐ **DMM 705.21** (Combining Parcel Select, PS Light Weight, Package Services, and **USPS Marketing Mail** Parcels)
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Submit a copy of appropriate authorization letter with application.

f. Extra Service Options for Domestic Mail

☐ **No Extra Services (passive en route barcode)**

☐ **Extra Services:**

☐ Adult Signature (*Priority Mail Express, Priority Mail and Parcel Select only*)*

☐ Adult Signature Restricted Delivery (*Priority Mail Express, Priority Mail and Parcel Select only*)*

☐ USPS Tracking

☐ Collect on Delivery (COD) Hold for Pickup (*Priority Mail Express, First-Class Package Service, Priority Mail and Parcel Select only*)

☐ Insured Mail (*Package Services and **USPS Marketing Mail** only*) (PS Form 3877 required)

☐ Restricted Delivery

☐ Return Receipt (COD and Insured Mail)

☐ Signature Confirmation

☐ Special Handling

g. International Mail

☐ First-Class Package International Service

☐ Priority Mail International

☐ Priority Mail Express International

☐ Global Express Guaranteed

☐ **Extra Services options for International Mail:**

☐ Insurance

☐ Return Receipt (Priority Mail International with Insurance only)

Part D. Acceptance Points/ Mailer's Sort Facilities

1. BMEU and DMU acceptance points

Please provide data for all acceptance points and sort facilities that will migrate to eVS manifesting when the certification process is complete. List by permit number and mailing site as shown by the example all business mail entry units (BMEUs) at Postal Service facilities and, if applicable, detached mail units (DMUs) in your company's production plants where mailings are currently verified and accepted by the Postal Service (attach an electronic spreadsheet if additional entries are necessary).

2. Mailer's sort facilities

Provide information for all the facilities where you prepare and sort parcel mail.

[illegible]

Part E. Entry Facilities

- **Destination and origin entry facility listing**

Check destination entry facilities—Network Distribution Centers (NDCs), Sectional Center Facilities (SCFs), Destination Delivery Units (DDUs)—within the NDC ZIP Code ranges shown. If origin entry facilities are used including detached mail units within the mailer's plant, check the appropriate boxes within the NDC ZIP Code ranges. Send an electronic file or spreadsheet listing the destination entry facilities and city, state, and ZIP Codes of SCFs, DDUs, and origin facilities.

- NDC/ASF Service Area ZIP Codes subject to change, please refer to Domestic Mail Manual (DMM) Labeling List (L601—NDCs and L602—ASFs)
- NDC/ASF—DNDC Price Eligibility (please refer to DMM 453 exhibit 453.3.1.3)

Entry facility – Serving NDC/ASF	NDC/ASF Service Area ZIP Codes	DNDC	DSCF	DDU	Origin
NDC New Jersey NJ 00102	005, 066, 068-079, 085-119, 124-127	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Springfield MA 05500	010-065, 067, 120-123, 128,129	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Buffalo NY 140	130-149	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Pittsburgh PA 15195	130-168, 260, 265, 268, 439-449	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Philadelphia PA 19205	080-084, 169-199	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Washington DC 20799	200-212, 214-239, 244, 254, 267, 268	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Greensboro NC 27075	240, 241, 243, 245, 270-297, 299	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Atlanta GA 31195	242, 298, 300-312, 318, 319, 350-352, 354-368, 373, 374, 367-379, 395, 399, 407-409, 417, 418, 425, 426	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Jacksonville FL 32099	006-009, 313-317, 320-342, 344, 346, 347, 349, 398	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Memphis TN 38999	369-372, 375, 380-394, 396, 397, 421,422, 700, 701, 703-708, 716, 717, 719-729	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Cincinnati OH 45900	246-253, 255-259, 261-264, 266, 400-406, 410-416, 427, 430-433, 437, 438, 450-462, 469-474, 478	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Detroit MI 48399	434-436, 465-468, 480-497	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Des Moines IA 50999	500-516, 520-528, 570-575, 577, 612, 680, 681, 683-689	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Minneapolis/St. Paul MN 55202	498, 499, 540-548, 550, 551, 553-567, 576, 580-588	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Sioux Falls SD 570	510-513, 570-575, 577	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Fargo ND 580	565, 567, 576, 580-588	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Billings MT 590	590-599, 821	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Chicago IL 60808	463, 464, 530-532, 534, 535, 537-539, 549, 600-608, 610, 611	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC St. Louis MO 63299	420, 423, 424, 475-477, 479, 609, 613-620, 622-631, 633, 634, 636-639	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Kansas City KS 64399	635, 640, 641, 644-658, 660-662, 664-676, 678	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Oklahoma City OK 730	730, 731, 734-738, 740, 741, 743-749	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Entry facility – Serving NDC/ASF	NDC/ASF Service Area ZIP Codes	DNDC	DSCF	DDU	Origin
NDC Dallas TX 75199	679, 710-714, 718, 730, 731, 733-741, 743-770, 772-799, 880-883, 885	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Denver CO 80088	590-599, 677, 690-693, 800-816, 820-834, 836, 837, 840-847, 850-853, 855-857, 859, 860, 863, 865, 870, 871, 873-879, 884, 898, 979	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Salt Lake City UT 840	832-834, 836, 837, 840-847, 898, 979	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Phoenix AZ 852	850-853, 855-857, 859, 860, 863	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ASF Albuquerque NM 870	813, 865, 870, 871, 873-879, 884	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Los Angeles CA 90901	864, 889-891, 893, 900-908, 910-928, 930-935	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC San Francisco CA 94850	894, 895, 897, 936-969	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NDC Seattle WA 98000	835, 838, 970-978, 980-986, 988-999	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offshore Entry Facilities	Service Area ZIP Codes		DSCF	DDU	Origin
SCF San Juan PR 006	006-009		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCF Honolulu HI 967	967, 968		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCF Anchorage AK 995	995, 996		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part F. Quality Control

1. Procedures

Attach the quality control (QC) procedures used by your company to address each of the following areas:

- ☐ a. Preparation and maintenance of quality control documentation
- ☐ b. Proper classification of mail for rate eligibility
- ☐ c. Assignment and maintenance of Mailer IDs for company and clients
- ☐ d. Maintenance of barcode read rate
- ☐ e. Documentation of Extra Services on PS Form 3877, *Firm Mailing Book for Accountable Mail*
- ☐ f. Systematic sampling process
- ☐ g. Maintenance of electronic file quality including transmission and updating
- ☐ h. Overall periodic operational quality improvement
- ☐ i. Management of delivery appointments with the Postal Service

2. QC Worksheets

Do you prepare and maintain quality control worksheets?

- ☐ a. Yes ☐ b. No

3. Weight determinations

How are parcel weights determined?

- ☐ a. By weighing after the package is produced.
- ☐ b. By predetermined weight(s). Explain how predetermined weights are calculated and how often they are updated in your system.
- ☐ c. Other method. Describe fully any other method used.

4 Scale maintenance

How often are the scales calibrated and certified?

- ☐ a. Annually
- ☐ b. Semiannually
- ☐ c. Quarterly

5. Military Addresses

Does your company mail parcels to overseas military addresses (APO/FPO)?

- ☐ a. Yes
- ☐ b. No

If you check a, your company must use the correct customs forms (PS Forms 2976 or 2976-A). Online custom forms and information are available at <https://webapps.usps.com/customsforms/>

6. Hazardous Materials

Will you be mailing anything that is liquid, fragile, perishable, or potentially hazardous?

- ☐ a. Yes
- ☐ b. No

Part G. Manifest System Information

1. Internal programming or vendor-provided support

Will your company develop the manifest system?

- ☐ a. Yes
- ☐ b. No, will use eVS compliant vendor
- ☐ c. No, will use another vendor

If b or c, provide the name and address of the vendor developing your manifest system (including internet-based systems).

If b or c, provide the name and version of the software product/manifest system.

2. Duplicate package identification numbers

Explain how your company's manifest system will ensure against the generation of duplicate package identification codes (PICs) within a 120-day period?

3. Update of rate tables and zone charts

Explain how your company's manifest system updates rate tables and zone charts?

4. Manual entry elements

Which data elements require manual input to generate your manifest?

- ☐ a. Unique ID number
- ☐ b. Class of mail
- ☐ c. Other (specify):
- ☐ d. None

5. Manifest system capabilities

- ☐ a. Balloon rate for Parcel Select under 20 pounds and over 84 inches in length and girth combined
- ☐ b. Oversized rate for Parcel Select over 108 inches up to 130 inches in length and girth combined
- ☐ c. Balloon rate for Priority Mail under 20 pounds and over 84 inches in length and girth combined for local and zones 1 through 4
- ☐ d. Dimensional-rate pricing for Priority Mail for zones 5 through 9 for packages greater than one cubic foot
- ☐ e. Cubic dimensional pricing for Priority Mail for packages smaller than .50 cubic foot
- ☐ f. Nonmachinable or Nonbarcoded Parcel Surcharge (First-Class Package Service)
- ☐ g. Nonbarcoded Parcel Surcharge (**USPS Marketing Mail**)

6. Hard copy output

If applicable, submit in electronic or scanned form with this application the following documentation for a sample mailing. These samples must be produced from the actual software and hardware that will be used.

- ☐ a. Current sample labels showing permit imprint and unique package identification code.
- ☐ b. Completed sample Form 3877, Firm Mailing Book for Accountable Mail or facsimile, if you are manifesting pieces with Extra Services.
- ☐ c. Sample of any privately printed Extra Service labels.

7. Barcode label production

- ☐ a. Internally produced
- ☐ b. Client produced
- ☐ c. Other (explain)

Note: Although your company may have received prior USPS Label and File Certification for Tracking Only, eVS requires a separate File and Label Certification.

8. Electronic file format

- ☐ a. Flat file v1.6
- ☐ b. Flat file v1.7 (Recommended)
- ☐ c. Flat file v2.0 (Recommended)
- ☐ d. Electronic Data Interchange (EDI 215)

9. Inbound to USPS Electronic file transmission (Secure transmission required)

- ☐ a. PDX - Web Service via API or Browser upload
- ☐ b. Secure file transmission (SFTP)
- ☐ c. AS2

10. Outbound to mailers Electronic file transmission (Confirmation, Tracking & Reconciliation extract files available)

- ☐ a. PDX - Web Service via API or Browser download
- ☐ b. Secure file transmission (SFTP)
- ☐ c. AS2

Note: PS Form 1357-S is required to establish connectivity for SFTP. EDI requires different forms and processes; please contact eVS@usps.gov for further information.

11. Barcode label production for Postal Service Shipping Services

- ☐ a. Print own labels
- ☐ b. USPS API Generated Label

12. Postage Payment Extract

Do you wish to receive the eVS postage payment extract?

- ☐ a. Yes – full extract
- ☐ b. Yes – partial extract with postage details suppressed
- ☐ c. No

13. Monthly Reconciliation Extract

Do you wish to receive the eVS monthly reconciliation extracts?

- ☐ a. Yes
- ☐ b. No