

MAC R-001

Date: March 16, 2016
To: MAC™ / MAC Gold™ Software Developers
Subject: BMAC **Cycle R** Certification

Due to planned Market Dominant (R2016-4) Spring 2016 price changes, **Cycle R** certification will begin April 11, 2016 and end August 26, 2016.

Cycle R certification will include 2016 price changes for both Competitive and Market Dominant products.

New rates and postage statements associated with both 2016 price changes are available on Postal Explorer® at pe.usps.com.

As of January 17, 2016, the new January 2016 postage statements are required for:

- Priority Mail® / PS Form 3600-PM
- First-Class Package Service® / PS Form 3600-R
- Parcel Select® / PS Form 3605-R
- International Mail / PS Form 3700.

When mailing Market Dominant (Mailing Services) products, you may continue to use the following May 2015 statements until the Spring 2016 price change:

- Standard Mail® / PS Form 3602R
- Standard Mail® Nonprofit / PS Form 3602N
- First-Class Mail® / PS Form 3600 FCM
- Periodicals / PS Form 3541

Keep in mind the following preparation changes on 1/17/16 impacting MAC testing in 2016:

- | | |
|--|-----------------------------------|
| • Critical Mail® | Eliminated |
| • Regional Rate Box C | Eliminated |
| • First-Class® Package Service Commercial Plus | Eliminated |
| • First-Class® Package Service | Single-Piece Prices / 1-15.99 ozs |
| • Parcel Select® Non-Presort Changed to | Parcel Select Ground |

Developers requesting extensions regarding required 2016 documentation should direct their correspondence to:

Pricing and Classification Service Center
90 Church Street, Suite 3100
New York, NY 10007-2951
212-330-5300

The USPS will implement the following **Cycle R** Certification Release Schedule:

MAC / MAC Gold Certification Cycle R Release Schedule

- **April 11, 2016** Begin accepting MAC and MAC Gold Order Forms
- **April 18, 2016** Begin Cycle R Testing
- **April 30, 2016** Cycle Q Certification expire
- **June 20, 2016** Activate Late Orders and Testing Fees
- **August 26, 2016** Cycle R Testing ends
- **April 30, 2017** Cycle R Certification expire

Certification Cycle Policy

The MAC and MAC Gold Certification Group will:

- Accept **Cycle R** Order Forms starting **April 11, 2016**.
 1. Access Order Forms from RIBBS at https://ribbs.usps.gov/mac/documents/tech_guides/Forms/
 2. **Email** their completely filled-in Order Form to manifest.ncsc@usps.gov or
 3. **Fax** their completely filled-in Order Form to (650) 357-6796
- Allow Developers that submit a **Cycle R** Order Form by June 17, 2016 to remain on the respective CPL after August 26, 2016. **The BMA group reserves the right to adjust this allowance as USPS directs.**

For certification processing questions or concerns, please contact the MAC/MAC Gold Certification Group by e-mail at manifest.ncsc@usps.gov or call 800-238-3150, option 0 and ask for the MAC Certification Department.

MAC/MAC Gold correspondence should be addressed to:

BMA Certification Department – MAC/MAC Gold
National Customer Support Center
United States Postal Service
225 N Humphreys Blvd STE 501
Memphis TN 38188-1001

We look forward to working with you this year.

Regards,

BMA Certification – MAC/MAC Gold Department
800-238-3150