UNITED STATES POSTAL SERVICE
ACS ANNOUNCEMENTS
APRIL 28, 2015

Primary Audience: ACS Customers who retrieve their ACS Invoice via EPF

What: The ACS EPF Billing Invoice PDF version has been modified.

When: Effective with the April 24, 2015 invoice

Impact: ACS customers that retrieve their ACS EPF Billing Invoice from EPF will now be able to see statement information on the PDF version of their monthly invoice. The invoice has been modified to include previous invoice information in a statement form. Any past due amounts will be included in the amount due on the first page and the last page of the invoice. This will be especially useful for those customers that have not reached the $50 threshold during a billing period. The PDF version of the invoice will let you know when the threshold is reached and payment is due.

This impact includes SingleSource ACS fulfillment customers and customers that have requested the NCSC billing option.

This change does not impact customers that are invoiced through Eagan MN and the San Mateo Accounting Services Center ("MEM" accounts).

The Invoice data file will not include the statement information or past due amounts. The data file will reflect only the charges for that billing period.

Statements will no longer be mailed to customers that have a balance remaining from previous invoices.

What you need to do: Read and notify the appropriate personnel.

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