

## **Modifications to LACS<sup>Link</sup>® licenses and supporting documents**

January 22, 2024

### **Developer License**

- Updated Exhibit A License Fee Schedule to reflect \$1,690.00 as the initial license fee and \$490.00 for each one-year extension.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **Distribution License**

- Updated Exhibit A License Fee Schedule to reflect \$1,890.00 as the annual fee for interface distribution and \$490.00 as the annual license fee for data distribution.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **End User License**

- Updated Exhibit A License Fee Schedule to reflect \$490.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

December 18, 2023

### **LACS<sup>Link</sup> Developer, Distribution and End User License Agreements**

- Updated USPS title from Addressing Technology to Address & Retail Technology Services

July 10, 2023

### **Developer License**

- Updated Exhibit A License Fee Schedule to reflect \$1,650.00 as the initial license fee and \$480.00 for each one-year extension.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.
- Updated USPS title from Addressing & Geospatial Technology to Addressing Technology

### **Distribution License**

- Updated Exhibit A License Fee Schedule to reflect \$1,850.00 as the annual fee for interface distribution and \$480.00 as the annual license fee for data distribution.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.
- Updated USPS title from Addressing & Geospatial Technology to Addressing Technology

### **End User License**

- Updated Exhibit A License Fee Schedule to reflect \$480.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.
- Updated USPS title from Addressing & Geospatial Technology to Addressing Technology

January 23, 2023

### **Developer License**

- Updated the License Fee Schedule to reflect \$1,550.00 as the initial license fee and \$450.00 for each one-year extension.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,750.00 as the annual fee for interface distribution and \$450.00 as the annual license fee for data distribution.
- Updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **End User License**

- Updated the License Fee Schedule to reflect \$450.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

November 14, 2022

### **LACS<sup>Link</sup> Developer, Distributor and End User LPRs CASS Cycle O requirements**

- Developer - Exhibit B, Distribution - Exhibit A, and End User - Exhibit B
  - updated ZIP+4 and City/State database products usage according to the new DMM requirements standards.

October 1, 2022

### **Developer, Distribution and End User License Agreements**

- Updated USPS signature from James D. Wilson to Earl L. Johnson

July 10, 2022

### **Developer License**

- Updated the License Fee Schedule to reflect \$1,440.00 as the initial license fee and \$430.00 for each one-year extension.
- Updated Section 4.1 and Added Payment Language based on Postal Regulatory Commission directives.

### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,650.00 as the annual fee for interface distribution and \$430.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.
- Updated Section 11.2 Payment language based on Postal Regulatory Commission directives.

### **End User License**

- Updated the License Fee Schedule to reflect \$430.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.
- Updated Section 10.2 Payment language based on Postal Regulatory Commission directives.

August 29, 2021

### **Developer License**

- Updated the License Fee Schedule to reflect \$1,350.00 as the initial license fee and \$400.00 for each one-year extension.

**Distribution License**

- Updated the License Fee Schedule to reflect \$1,550.00 as the annual fee for interface distribution and \$400.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

**End User License**

- Updated the License Fee Schedule to reflect \$400.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

January 24, 2021

**Developer License**

- Updated the License Fee Schedule to reflect \$1,225.00 as the initial license fee.

**Distribution License**

- Updated the License Fee Schedule to reflect \$1,425.00 as the annual fee for interface distribution.

January 26, 2020

**Developer License**

- Updated the License Fee Schedule to reflect \$1,175.00 as the initial license fee and \$370.00 for each one-year extension.

**Distribution License**

- Updated the License Fee Schedule to reflect \$1,375.00 as the annual fee for interface distribution and \$370.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

**End User License**

- Updated the License Fee Schedule to reflect \$370.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

July 30, 2018

**LACS<sup>Link</sup> Developer, Distribution and End User License Agreements**

- The license agreement was updated, and current Licensees were required to sign new licenses for the October 1, 2018 – September 30, 2019 license renewal period.

February 22, 2018

**Developer, Distribution and End User Certification Procedures; Key Personnel Form**

- Throughout documents, removed RIBBS references/links and replaced with PostalPro.

January 21, 2018

**Developer License**

- Updated the License Fee Schedule to reflect \$1,150.00 as the initial license fee and \$360.00 for each one-year extension.

### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,350.00 as the annual fee for interface distribution and \$360.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **End User License**

- Updated the License Fee Schedule to reflect \$360.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

May 20, 2016

### **Developer, Distribution and End User Licenses**

- On the signature pages, updated James D. Wilson's title to 'Director, Addressing & Geospatial Technology.'

April 10, 2016

### **Developer License**

- Updated the License Fee Schedule to reflect \$1,125.00 as the initial license fee and \$350.00 for each one-year extension.

### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,325.00 as the annual fee for interface distribution and \$350.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

### **End User License**

- Updated the License Fee Schedule to reflect \$350.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

October 9, 2014

### **Developer and Distribution Certification Procedures**

- On the Key Personnel Form, changed 'Media Contact' to 'Fulfillment Contact'

### **End User Certification Procedures**

- Removed references to CD product fulfillment and replaced with product fulfillment via the USPS Electronic Product Fulfillment (EPF) website.
- On the Key Personnel Form, changed 'Media Contact' to 'Fulfillment Contact'

### **Distribution LPR**

- Revised section 4. Fulfillment to state that the LACSLink product updates are available via the USPS Electronic Product Fulfillment (EPF) website.
- Revised section 4.2 to state the following: USPS-supplied LACSLink updates more than 105 days old shall be destroyed using common practice for disposal of sensitive materials, such as permanent file deletion.
- In section 6.3.2, removed the reference to electronic media.

### **End User LPR**

- Revised section 4 Fulfillment to state that the LACSLink product updates are available via the USPS Electronic Product Fulfillment (EPF) website.

- Revised section 5.4 to state the following: USPS-supplied LACSLink updates more than 105 days old shall be destroyed using common practice for disposal of sensitive materials, such as permanent file deletion.
- In 6.4, removed the reference to electronic media.

#### **User Technical Reference Guide**

- Updated the Computer Hardware Specifications section to state the following: The LACSLink data product will be fulfilled via the USPS Electronic Product Fulfillment (EPF) website.

March 4, 2014

#### **Developer, Distribution and End User License Agreements**

- Removed the following statement from the Term of License section: The Term of the License Agreement, as extended on an annual basis, shall not exceed ten (10) years.

January 26, 2014

#### **Developer License**

- Updated the License Fee Schedule to reflect \$1,175.00 as the initial license fee and \$365.00 for each one-year extension.

#### **Developer Certification Procedures**

- Updated Step 2 to reflect \$1,175.00 as the initial license fee.

#### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,380.00 as the annual fee for interface distribution and \$365.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

#### **End User License**

- Updated the License Fee Schedule to reflect \$365.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

January 28, 2013

#### **Developer License**

- Updated the License Fee Schedule to reflect \$1,100.00 as the initial license fee and \$335.00 for each one-year extension.

#### **Developer Certification Procedures**

- Updated Step 2 to reflect \$1,100.00 as the initial license fee.

#### **Distribution License**

- Updated the License Fee Schedule to reflect \$1,300.00 as the annual fee for interface distribution and \$335.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

#### **End User License**

- Updated the License Fee Schedule to reflect \$335.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

October 16, 2012

**Developer, Distributor, and End User Certification Procedures License Agreements**

- Updated the address of the National Customer Support Center.

August 30, 2012

**Developer, Distributor and End User Certification Procedures**

- Added fax number.

January 23, 2012

**Developer License**

- Updated the License Fee Schedule to reflect \$1,050.00 as the initial license fee and \$320.00 for each one-year extension.

**Developer Certification Procedures**

- Updated Step 2 to reflect \$1,050.00 as the initial license fee.

**Distribution License**

- Updated the License Fee Schedule to reflect \$1,250.00 as the annual fee for interface distribution and \$320.00 as the annual license fee for data distribution.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

**End User License**

- Updated the License Fee Schedule to reflect \$320.00 as the annual license fee.
- Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

April 18, 2011

**Developer License**

- Updated the License Fee Schedule to reflect \$1,025.00 as the initial license fee and \$310.00 for each one-year extension.

**Developer Certification Procedures**

- Updated Step 2 to reflect \$1,025.00 as the initial license fee.

**Distribution License**

- Updated the License Fee Schedule to reflect \$1,225.00 as the annual license fee for interface distribution and \$310.00 as the annual license fee for data distribution. Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

**End User License**

- Updated the License Fee Schedule to reflect \$310.00 as the annual license fee. Also updated the License Pro-Ration Fee Schedule to reflect the new fees.

February 16, 2011

**Developer, Distribution and End User LPR**

- Revised the General Requirements (Developer and End User LPR) and Fulfillment (Distribution) sections to state the following: USPS-supplied LACS<sup>Link</sup> updates more than

105 days old shall be destroyed using common practice for disposal of sensitive materials.

#### **Developer and End User LPR**

- In the LACSLink Return Information Usage subsection, updated to include current CASS requirements.

December 13, 2010

#### **Developer, Distributor and End User Certification Procedures**

- Updated Step 2: Execution of License to state that an invoice for the specified amount will be mailed separately.

October 12, 2010

#### **Developer Certification Procedures**

- Removed reference to PS Form 1357-W (Web Access Request Form) because it is no longer required to be completed.

August 26, 2010

#### **LACSLink SDG**

- Version 7 to 8 Changes
- Modified Administration and Developer Specification and Requirements sections.
- Modified Software Developer Kit Contents section to indicate the totality of this Software Developer Kit contains one DVD.

March 26, 2009

#### **LACSLink Developer and End User LPR**

- Removed return code '09' from return code description section in Exhibit C of both documents.
- Updated the RIBBS link in sections 1.2 (Developer LPR) and 5.7 (End User LPR).

#### **LACSLink Distribution LPR**

- Updated the RIBBS link in section 5.3.

#### **LACSLink User Technical Guide**

- Changed fulfillment media type to DVD.
- Removed return code '09' from return code description section.

#### **LACSLink SDG**

- Changed fulfillment media type to DVD.
- Removed return code '09' from return code description section.
- Modified input address for sample 2.

March 23, 2009

#### **LACSLink Developer, Distributor and End User Certification Procedures**

- The LACSLink media fulfillment was changed to DVD.

January 27, 2009

**LACSLink Developer, Distributor and End User License Agreements**

- The NCSC finance number was changed to 671440.

November 17, 2008

**LACSLink Developer, Distributor and End User License Agreements and Certification Procedures**

- In the NCSC mailing address, changed the suite number from '201' to '101.'

April 29, 2008

**LACSLink Developer License Agreement**

- Updated LACSLink trademarks to registered trademarks
- Updated version number and date
- Changed document watermark from Sample to For Display Only
- Corrected numbering of sections

**LACSLink Interface Distributor and End User License Agreement**

- Updated LACSLink trademarks to registered trademarks
- Updated version number and date
- Changed document watermark from Sample to For Display Only

**LACSLink Developer, Distributor and End User LPR**

- Updated LACSLink trademarks to registered trademarks
- Updated version number and date

**LACSLink Developer, Distributor and End User Certification Procedures**

- Removed the Tax ID field
- Updated ZIP+4 to ZIP + 4 and added the registered trademark
- Updated LACSLink trademarks to registered trademarks
- Added the version number and date

**LACSLink User Technical Reference**

- Updated LACSLink trademarks to registered trademarks
- Updated version number and date

April 16, 2008

**LACSLink Developer LPR**

- The entire document has been reformatted and sections have been renumbered.
- Changed the heading of the Appendices to Exhibits.
- In section 2.2, add 'Software' before 'Developers.'
- Moved section 4.2 to 10.1.
- Moved section 5.2 to 10.2.
- Combined section 5.7 into one paragraph as 5.6.
- Moved section 5.8 to 6.5.
- Combined sections 6.3.4 – 6.5.3 into one paragraph as 6.4.
- Changed the numbering of sections 9.1.1 – 9.1.4 to 'a – d.'
- Moved sections 5.8.1 – 5.8.3 to one paragraph as 10.3.

**LACSLink Distribution LPR**

- The entire document has been reformatted and sections have been renumbered.
- Changed the heading of the Appendices to Exhibits.
- Moved the last two sentences of section 1.2 to 5.3.



- Moved section 4.2 to 7.1.
- Combined sections 5.1.1 and 5.2 into one paragraph as 5.2.
- Moved section 5.5 to 4.2.
- Moved section 5.6 to 7.2.
- Combined sections 5.9 – 5.9.2 into one paragraph as 5.8.
- Moved section 5.10 to 6.6.
- Combined sections 6.3.4 – 6.4.3 into sections 6.4 – 6.5.1.
- Combined sections 5.10.1 – 5.10.3 into one paragraph as 7.4.

#### **LACSLink End User LPR**

- The entire document has been reformatted and sections have been renumbered.
- Changed the heading of the Appendices to Exhibits.
- In section 1.2, moved the last two sentences to 5.7.
- Moved section 4.2 to 10.2.
- Combined section 5.1.1 into 5.1.
- Moved section 5.2 to 10.1.
- Moved section 5.8 to 6.5.
- Removed section 6.5.
- Added section 7.12 regarding the maintenance of false positive reports.
- Changed the numbering of sections 9.1.1 – 9.1.4 to 'a – d.'
- Combined sections 5.8.1 – 5.8.3 into one paragraph as 10.3.

June 4, 2007

#### **Developer, Distributor and End User Certification Procedures**

- Revised language in Step 2 in all of the above documents.

May 2, 2007

#### **Developer Agreement**

- In sections 7.7 and 7.8, changed the referenced sections '6.2.1-6.2.2' to '7.2.1-7.2.2.'

#### **Developer LPR**

- For more detailed information on Developer LPR modifications, go to the following location: [http://www.ribbs.usps.gov/files/LACSLINK/LACSLink\\_LPR\\_UPDATES/](http://www.ribbs.usps.gov/files/LACSLINK/LACSLink_LPR_UPDATES/).
- Reformatted and renumbered various sections.
- Added sections 5.3 and 5.5.
- Added sections 7.5.3 and 7.9.
- Added section 9.2.
- Added information regarding optional LACSLink False Positive notification for MASS MLOCR equipment processes to Appendix A.

#### **Distributor LPR**

- For more detailed information on Distributor LPR modifications, go to the following location: [http://www.ribbs.usps.gov/files/LACSLINK/LACSLink\\_LPR\\_UPDATES/](http://www.ribbs.usps.gov/files/LACSLINK/LACSLink_LPR_UPDATES/).
- Reformatted and renumbered various sections.
- Added section 4.0.
- Added sections 5.3 and 5.5.

#### **End User LPR**

- For more detailed information on End User LPR modifications, go to the following location: [http://www.ribbs.usps.gov/files/LACSLINK/LACSLink\\_LPR\\_UPDATES/](http://www.ribbs.usps.gov/files/LACSLINK/LACSLink_LPR_UPDATES/).
- Reformatted and renumbered various sections.
- Added sections 5.3 and 5.5.

- Added sections 7.5.3 and 7.9.
- Added section 8.0.
- Added section 9.2.
- Added information regarding optional LACSLink False Positive notification for MASS MLOCR equipment processes to Appendix A.

September 27, 2006

#### **Distributor LPR**

- This newly created document was posted to RIBBS under LACSLink, Dist Info.

#### **Developer LPR and End User LPR**

- Added the ZIP + 4 and City/State data release chart as Exhibit A and renamed the LACSLink Return Codes Exhibit B.
- Added sections 4.7 and 7.6 in Developer LPR and sections 4.7 and 6.6 in End User LPR regarding the creation of a centralized email address.

May 23, 2006

#### **Developer LPR and End User LPR**

- Under Specific Requirements in Section 4.4, removed reference to 'False (hsf) table' in the Developer LPR and 'False Positive table' in End User LPR and replace both with 'False Positive record.'

February 21, 2006

#### **DIST\_CERT\_PROC\_V4 and EU\_CERT\_PROC\_V2**

- On the Key Personnel Form in the Media Contact section, changed (Primary contacts for data fulfillment) to (Primary contacts for CD fulfillment).

#### **DEV\_CERT\_PROC\_V2**

- Modified the Key Personnel Form in the format of the Key Personnel Forms in the Software Interface Distribution and End User Certification Procedures documents.

December 6, 2005

#### **Developer LPR**

- Revised Return Codes was added to Exhibit A.

#### **End User License**

- Section 1 was revised to include the definition of Licensee Performance Requirements.

#### **End User LPR**

- Created End User Licensee Performance Requirements and posted to RIBBS.

November 3, 2005

**Software Interface Distributor Certification Procedures**

- Modified the Key Personnel Form in the format of the Key Personnel Form in the End User Certification Procedures document.

**End User Certification Procedures**

- Remove shading from section headers of the Key Personnel Form.

October 5, 2005

**End User License**

- This document has been posted to RIBBS.

August 17, 2005

**Distributor License**

- Changed the name of the document to LACSLink\_Dist\_v6.

August 16, 2005

**Developer LPR**

- The new 09 LACS<sup>Link</sup> Return Code was added.

June 23, 2005

**Developer License**

- Per the Legal Department, the Governing Law and Jurisdiction and Venue sections were modified.

June 14, 2005

**Distributor License**

- Under Introduction, the fifth bullet point and sections 1.1, 1.6, 1.8, 4.4 and 11.3 were modified.

June 9, 2005

**Distributor Certification Procedures**

- **Page 1, Step 2. Execution of License**
  - In the first sentence, Distribution was removed and replaced with Developer.

February 10, 2005

**Developer License**

- Added sections 6.4 and 6.4.1.

**Developer Certification Procedures**

- **Page 1 – Step 1. Application and Self-Certification Statement Approval**

- The Site Security Documentation includes the following: **NOTE: If you have an existing Site Security Document on file with the USPS, this document is not necessary.**
- **Page 3 – Step 1 LACS<sup>Link</sup> Software Developer Application**
  - Removed the Standard Industry Code (SIC) and spelled out the North American Industry Classification System (NAICS)
  - Removed the following statement: P.S. Form 1357-W, Web Access Request Form (to obtain a current copy of this document please visit, [http://www.usps.com/forms/\\_pdf/ps1357w.pdf](http://www.usps.com/forms/_pdf/ps1357w.pdf).)