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First-Class Mail [®]						
Address Correction Option Vithout IV [®] MTR*			tion Full-Service With Without w			
No Address C	orrections – No Printed Endorsements	300	310	260	270	
Manual Correc	ctions **	700	040			
	Address Service Requested Opt 1	230	220			
	Address Service Requested Opt 2	080	140			
OneCode	Change Service Requested Opt 1	504	502			
ACS®	Change Service Requested Opt 2	082	240			
	Return Service Requested Opt 2	341	340			
	Temp-Return Service Requested Opt 2	345	344			
	Address Service Requested Opt 1			320	314	
	Address Service Requested Opt 2			081	141	
Full-Service	Change Service Requested Opt 1			516	514	
ACS™	Change Service Requested Opt 2			083	241	
	Return Service Requested Opt 2			343	342	
	Temp-Return Service Requested Opt 2			232	222	
	Address Service Requested Opt 1**	501	500	505	503	
Traditional ACS™	Address Service Requested Opt 2**	507	506	509	508	
	Change Service Requested Opt 1**	517	515	521	519	
	Change Service Requested Opt 2**	510	530	512	511	
	Return Service Requested Opt 2**	535	534	537	536	
	Temp-Return Service Requested Opt 2**	543	538	545	544	

ACS Green & Secure Option. Additional First-Class Mail Green & Secure STIDs are available when you sign up for Secure Destruction. For more information go to: <u>https://postalpro.usps.com/mailing/secure-destruction</u>

* Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility

** Requires the printed text ancillary service endorsement. The option selected must not be printed with the endorsement.



Periodicals®						
Address Correction Option			ic or omation With IV [®] MTR*	Full-Se Without IV [®] MTR*	ervice with IV [®] MTR*	
Manual Correc	704	044				
Alternative Add	149	148	147	146		
OneCode		784	244			
ACS®	Address Service Requested ** \$	***	***			
Full-Service				038	045	
ACS ^{™ 3} Address Service Requested ** \$				***	***	
Traditional ACS™		600	599	602	601	
	Address Service Requested ** \$	***	***	***	***	

^{1.} For Periodicals, the following could carry a full-service or basic automation STID: 1) Outside-County barcoded letters, 2) Outside-County Machinable barcoded flats, 3) Outside-County Nonmachinable barcoded flats, 4) In-County automation letters and flats.

- ^{2.} Valid only for Periodical copies mailed with alternative addressing (Occupant, Or Current Resident) in the address block.
- ^{3.} Full-Service Periodical publishers that wish to prevent the generation of PS Form 3579 manual address correction notices should use a Full-Service Service Type ID (STID = 038 or 045) in the Intelligent Mail barcode.

PS Form 3579 manual address correction notices are generated under the following conditions:

- No Intelligent Mail barcode is present or readable and there is no history of a Full-Service ACS STID in an IMb for that publication.
- A Manual Correction STID (704, 044, 264, 274) in the IMb will result in PS Form 3579 address correction notices
- A Traditional ACS STID (600, 599, 602, 601) in the IMb and the address block is missing a valid or machine readable ACS Participant ID (#BX - -) and/or a properly formatted optional keyline.
- Alternative Address No Corrections STID (149, 148, 147, 146) in the IMb and the address block does not contain an alternative addressing format (Occupant, Or Current Resident).
- * Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility
- ** \$ Requires the printed text ancillary service endorsement and a domestic return address on the address-side of the piece. Publications that cannot be delivered as addressed or forwarded will be returned to sender - postage due.
- *** Improper use of this Service Type ID can create an unexpected and extraneous cost to the mailer. Please contact the ACS Department at <u>ACS@usps.gov</u> or (877-640-0724) for information on how these STIDs should be used.



USPS Marketing Mail [®]							
Address Correction Option			Basic Nonauto Without IV [®] MTR*		Full-Se Without IV [®] MTR*	ervice With IV [®] MTR*	
No Address	Corrections – No Printed Endorsem	ent	301	311	261	271	
Manual Corre	ections **		702	042			
	Address Service Requested Opt 1**	\$	090	142			
	Address Service Requested Opt 2**	\$	334	585			
OneCode ACS®	Change Service Requested Opt 1**	0	092	242			
100	Change Service Requested Opt 2**	₿	513***	586***			
	Return Service Requested Opt 2**	\$	272	262			
	Address Service Requested Opt 1**	\$			091	143	
Full-	Address Service Requested Opt 2**	\$			550	548	
Service	Change Service Requested Opt 1**	ð			093	243	
ACS™	Change Service Requested Opt 2**	o\$			567***	231***	
	Return Service Requested Opt 2**	\$			529	587	
	Address Service Requested Opt 1**	\$	540	539	542	541	
Traditional ACS™	Address Service Requested Opt 2**	\$	547	546	551	549	
	Change Service Requested Opt 1**	ð	560	559	562	561	
	Change Service Requested Opt 2**	₿	565***	564***	568***	566***	
	Return Service Requested Opt 2**	\$	570	569	572	571	

ACS Green & Secure Option

- \$ Postage and Fees are charged forwarded or returned mail
- * Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility
- ** Requires the printed text ancillary service endorsement. The option selected must not be printed with the endorsement.
- *** Change Service Requested Option 2 Service Type IDs may be used in the Intelligent Mail barcode for USPS Marketing Mail letters and flats. CSR Option 2 STIDs are not valid for USPS Marketing Mail parcels.

Use of the CSR Option 2 STID in the Intelligent Mail barcode indicates the mailer has requested forwarding of USPS Marketing Mail when possible and agrees to pay any resulting forwarded USPS Marketing Mail fees.

Mailers must establish an ACS account prior to mailing with these STIDs. Contact <u>acs@usps.gov</u> or call the ACS Department Toll Free at 877-640-0724 (option 1) to set up an account. If an ACS account has not been established prior to the use, one will be set up for you using the CRID information that is associated to the Mailer ID used in the IMb. Use the "ACS Billing" profile option in the Mailer ID system via the Business Customer Gateway before mailing to identify a billing contact and address if the CRID for the MID is not the desired billing information for the Forwarded USPS Marketing Mail fees. Check, Credit Card, ACH Credit or EPS payment options are available. ACS fees will be charged when applicable in addition to the Forwarded USPS Marketing Mail fees. See Notice 123, Other Services, Address Correction Service.



Bound Printed Matter						
Address Correction Option			Basi Nonauto Without IV [®] MTR*		Full-So Without IV [®] MTR*	ervice with IV [®] MTR*
No Address C	Corrections – No Printed Endorsemer	nt	401	451	265	351
Manual Corre	ctions **		706	452		
	Address Service Requested Opt 1**	\$	424	453		
	Address Service Requested Opt 2**	\$	605	454		
OneCode ACS [®]	Change Service Requested Opt 1**		431	455		
	Change Service Requested Opt 2**	\$	615***	456***		
	Return Service Requested Opt 2**	\$	619	457		
	Address Service Requested Opt 1**	\$			423	353
	Address Service Requested Opt 2**	\$			607	354
Full-Service ACS™	Change Service Requested Opt 1**				430	355
	Change Service Requested Opt 2**	\$			617***	356***
	Return Service Requested Opt 2**	\$			621	357
	Address Service Requested Opt 1**	\$	603	458	604	358
Traditional ACS™	Address Service Requested Opt 2**	\$	606	459	608	359
	Change Service Requested Opt 1**		613	460	614	360
	Change Service Requested Opt 2**	\$	616***	461***	618***	361***
	Return Service Requested Opt 2** \$	5	620	462	622	362

- Postage and Fees are charged forwarded or returned mail \$
- * Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility
- Requires the printed text ancillary service endorsement. The option selected must not be printed with the endorsement. **
- *** Change Service Requested Option 2 Service Type IDs may be used in the Intelligent Mail barcode for Bound Printed Matter flats. CSR Option 2 STIDs are not valid for Bound Printed Matter parcels.

Use of the CSR Option 2 STID in the Intelligent Mail barcode indicates the mailer has requested forwarding of Bound Printed Matter flats when possible and agrees to pay any resulting forwarded Bound Printed Matter fees.

Mailers must establish an ACS account prior to mailing with these STIDs. Contact acs@usps.gov or call the ACS Department Toll Free at 877-640-0724 (option 1) to set up an account. If an ACS account has not been established prior to the use, one will be set up for you using the CRID information that is associated to the Mailer ID used in the IMb. Use the "ACS Billing" profile option in the Mailer ID system via the Business Customer Gateway before mailing to identify a billing contact and address if the CRID for the MID is not the desired billing information for the Forwarded Bound Printed Matter fees. Check, Credit Card, ACH Credit or EPS payment options are available. ACS fees will be charged when applicable in addition to the Forwarded Bound Printed Matter fees. See Notice 123, Other Services, Address Correction Service.



Political Mail vs. Ballot Mail

Definitions:

Political Mail is any material mailed for campaign purposes by a registered political candidate, campaign committee, or committee of a political party, or political message mailing by a political action committee (PAC), super PAC, or other organization engaging in an effort to influence or drive voter mobilization.

Ballot Mail is a mailpiece sent to or from an authorized election official containing a live ballot that may be used to cast a vote in an election.

NOTE: Ballot Mail is a subset of Election Mail; however, only live ballots may use Ballot Mail STIDs. For other Election Mail (sample ballots, voter registration, polling place locations, absentee applications, polling place notifications) use the appropriate STID for the mail class and ACS/IV-MTR services desired that are listed on the First-Class Mail® (page 2) or USPS Marketing Mail® (page 4) of this document. The Election Mail attribute in eDoc should be used to identify a mailing as Election Mail.





Political Mail							
Class of Mail	Address Co	prrection Option		Basic or Nonautom ation with IV [®] MTR*	Full- Service w/o IV [®] MTR*	Full- Service with IV [®] MTR*	
	No Address (Corrections	751	727	761	747	
	Manual Addr	ess Corrections **	752	756			
		Address Service Requested Opt 1	753	757			
	OneCode ACS®	Address Service Requested Opt 2	754	758			
First-Class Mail®		Change Service Requested Opt 1	755	759			
		Address Service Requested Opt 1			763	767	
	Full-Service ACS™	Address Service Requested Opt 2			764	768	
		Change Service Requested Opt 1			765	769	
		Return Service Requested Opt 2			762	766	
	No Address (771	728	773	748		
	Manual Addr	772	776				
	OneCode ACS®	Address Service Requested Opt 1** \$					
		Address Service Requested Opt 2** \$					
USPS Markating		Change Service Requested Opt 1	775	770			
Marketing Mail [®]		Address Service Requested Opt 1** \$					
	Full-Service	Address Service Requested Opt 2** \$					
	ACS™	Change Service Requested Opt 1** 😛			774	781	
		Return Service Requested Opt 2** \$					
	Traditional ACS™	Change Service Requested Opt 1** 👶	785	786			

ACS Green & Secure Option. Additional First-Class Mail Green & Secure STIDs are available when you sign up for Secure Destruction. For more information go to: <u>https://postalpro.usps.com/mailing/secure-destruction</u>

- \$ Return postage/fee will be charged for undeliverable mail that is returned to sender.
- * Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility
- ** Requires the printed text ancillary service endorsement. The option selected must not be printed with the endorsement.

IMPORTANT NOTE: The Address Correction Option identified by the STID requesting ACS in the IMb on Political Mail will take precedence over a printed endorsement if there is a conflict. When a printed endorsement is required to receive ACS, as is for USPS Marketing Mail "ELECTRONIC SERVICE REQUESTED" must be printed.



Ballot	Mail				
Class of Mail	Address Cor	Address Correction Option Address Correction Option Basic or Nonautomati n with IV® MTR*		Full-Service with IV [®] MTR [*]	
	No Address Co	prrections – No Printed Endorsement	715	720	
	Manual Addres	ss Corrections **	716		
		Address Service Requested Opt 1	717		
	OneCode	Address Service Requested Opt 2	718		
First-Class	ACS®	Change Service Requested Opt 1	719		
Mail®		Return Service Requested Opt 2	713		
		Address Service Requested Opt 1		722	
	Full-Service	Address Service Requested Opt 2		723	
	ACS™	Change Service Requested Opt 1		724	
		Return Service Requested Opt 2		725	
	No Address Co	prrections – No Printed Endorsement	735	741	
	Manual Addres	ss Corrections **	736		
		Address Service Requested Opt 1** \$	737		
	OneCode ACS [®]	Address Service Requested Opt 2** \$	738		
		Change Service Requested Opt 1**	739		
USPS Marketing		Return Service Requested Opt 2** \$	714		
Mail [®]		Address Service Requested Opt 1** \$		743	
	Full-Service	Address Service Requested Opt 2** \$		744	
	ACS™	Change Service Requested Opt 1**		745	
		Return Service Requested Opt 2** \$		746	
	Traditional	Change Service Requested Opt 1**	740		
	ACS™	Return Service Requested Opt 2** \$	726		
	Return Ballot	- First-Class Mail Reply	777		
Ballot	Return Ballot	- Business Reply Mail	778		
Returns	Return Ballot	- Permit Reply Mail	779		
	Return Ballot	– UOCAVA 📚	780		

Chiformed and Overseas Citizens Absentee Voting Act voters use only.

ACS Green & Secure Option. Additional First-Class Mail Green & Secure STIDs are available when you sign up for Secure Destruction. For more information go to: <u>https://postalpro.usps.com/mailing/secure-destruction</u>

- \$ Postage and fees are charged for undeliverable mail that is returned to sender.
- * Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility
- ** Requires the printed text ancillary service endorsement. The option selected must not be printed with the endorsement.

IMPORTANT NOTE: The Address Correction Option identified by the STID requesting ACS in the IMb on Ballot Mail will take precedence over a printed endorsement if there is a conflict. When a printed endorsement is required to receive ACS, as is for USPS Marketing Mail "ELECTRONIC SERVICE REQUESTED" must be printed.



Miscellaneous						
Use	Class of Mail	Basic or Nonautomation w/o IV [®] MTR*	Basic or Nonautomation with IV [®] MTR*			
Priority Mail®	Priority Mail	710				
	Priority Mail Flat Rate	712				
	Courtesy Reply Mail	703	050			
Reply Mail by ZIP	Business Reply Mail	708	052			
	First-Class Reply Mail (PRM)	701	051			
	Courtesy Reply Mail	070	030			
Reply Mail by MID	Business Reply Mail	072	032			
- ,	First-Class Reply Mail	071	031			
	Share Mail with a Unique IMb		733			
Share Mail ⁴	Share Mail with a Static IMb		734			

⁴ Share Mail STIDs were announced in May 2016 and effective October 1, 2016. Use of Share Mail STID 733 and 734 requires the mailer to submit production quality mailpieces to the USPS® for approval prior to use. Informed Visibility® Mail Tracking & Reporting service is also required. <u>https://postalpro.usps.com/mailing/share-mail</u>

* Informed Visibility® Mail Tracking & Reporting https://postalpro.usps.com/InformedVisibility

