



PCC Advisory Committee

Member-at-Large Roles and Responsibilities

Purpose

Serve as a resource to the National Postal Customer Council Advisory Committee (PCCAC) Sub-Committees and provide support, including achieving annual sub-committee goals as assigned.

Structure

- The Member-at-Large position includes two Industry representatives that participate in an introductory capacity.
- The Members-at-Large will hold these positions for a maximum of three years.
- The Members-at-Large will be partnered with other PCCAC industry leadership members (as assigned by the National PCC Program Office) to provide support and assistance to the sub-committees.

Responsibilities

1. Supports the establishment of new and existing PCCs nationwide as assigned by the National PCC Program Office in partnership with the PCC Field Committee Co-Advisors.
2. Serves as a subject matter expert (e.g., provide tips, suggestions, best practices, etc.).
3. Attends and participates in quarterly and monthly PCCAC meetings with the National PCC Program Office.
4. Plays an active role in the planning of and participation at assigned PCC University training events.
5. Supports the National Postal Forum by participating in PCC activities as defined by the National PCC Program Office (e.g., PCC Opening Session, PCC Workshops, PCC Reception, PCC Booth, etc.).
6. Participates in quarterly Mailers Technical Advisory Committee (MTAC) meetings and MTAC summary webinars on an as-needed basis.
7. Achieves annual objectives as defined by the National PCC Program Office.
8. Stays abreast of current hot topics and industry trends that could impact the PCC community and share with the PCCAC leadership team.
9. Plays an active role in your local PCC and mentor other PCCs as applicable.
10. Supports the PCCAC sub-committees as assigned by the National PCC Program Office.
11. Attends and participates in the quarterly PCC Customer Cafés as needed.
12. Participates in the Headquarters PCC liaisons Area monthly touchpoints as assigned by the National PCC Program Office or on an as-needed basis.